

**Poverty Bay Hockey Association**  
**Meeting Minutes**  
**Thursday 3rd July 2017**  
**6pm**

**Present:** Julie Hollamby (LHS/Committee), Maija-lee Gooch (Administrator), Ngaio Haenga (GMC/Treasurer), Richard (Buck) Rogers (LOB/Committee), Wade Manson (Regional Development Manager) David Preddey (LOB/Chairperson) David Mackey (YMP/Vice Chairperson) Lois Smiler (YMP), Leith Seymour (YMP), Shanna Hickling (Ngatapa), Caitlin Savage (Ngatapa) , Josie Morete (THC/Committee), Huia Heemi (YMP), Courtney Onekawa (YMP).

**Late:** Rachel Johnson (Te Aowera/Committee) Louise Teneti (GMC/Committee)

**Previous Minutes:**

*Previous Minutes read as a true and accurate record 6th June 2017. Richard Rogers/Julie Hollamby. Carried.*

**Matters Arising:**

- **Employee Appraisals.** Not completed. Julie to completed by end of July. To be accepted via email.
- **Dishwasher.** Installed and working.
- **Volunteer of the Month.** Pare Tueria submitted.
- **AED.** Buck to talk to Peter T to make a box with a glass box. Currently available from the bar.
- **First Aide.** First Aide to be take place as part of Secondary Schools Tournament Training. Wade to check on HNZ Format.
- **Dugouts.** David P out sick. He will chase up.
- **Foyer Lights.** These have been replaced, inside ones still to be replaced.

**Correspondence:**

*Moved that inwards is accepted and outwards approved. Julie Hollamby/David Mackey. Carried.*

**Reports:**

**1. Financial Report**

Profit so far of \$48,000, due to main senior fees in.

- Lia Collins - she was sick and unable to make her session. Invoice to be credited.
- Piri Orotunga - Father to pay in cash, Julie to follow up.
- GDC Account - Ngaio to follow up with the auditor

*Passed that the financial report is accepted and payments approved. David Preddey/Julie Hollamby Carried.*

## **2. RDM Report**

### Winter Season

Year 3 / 4 - Round Robin, followed by fun last day.

*Rachel arrived 6.25pm*

Year 5 / 6 - Semis and Finals

Year 7 / 8 - Super 8 impacts this grade, it will be after senior finals for their final week.

Secondary Grade - Teams will play another round robin followed by finals.

### Holiday Programme

- This has been advertised. Asked Maika, but hasn't heard back. Wade to follow up with Maika.

### Reps

- U13 Teams have been named.
- Georgina Allan approved as manager for U13 Boys.

### Super 8

- Need an umpires manager and umpires, experienced umpires.
- Wade to draft a list of tasks that need to be completed before Super 8.

### Secondary Grade

- Sienna King (div 1 player) played in Div II Team AND not included on the game card. LHS 2 loses comp points.

### High Schools

- Fine set of \$50 per game for 1 or less umpires not supplied.

### Secondary Schools Tournament

- Meeting to be set for early next week.
- HNZ to be asked about a TD.

### Injured Players

- Will be discussed in General Business.

### Code of Conduct

- Will be discussed in General Business.

*Report Accepted. Rachel Johnson/Julie Hollamby. Carried.*

### **3. Small Sticks In Schools.**

No Report, Louise sick and to submit via email.

### **General Business**

#### **1. Funding.**

- **GDC Grant.** \$5,000 Medium Grant Fund through GDC Approved. First Aid Course to be confirmed. May to put it back out to the clubs again. Funds not to be used for Equipment Purchases.

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*If teams have identified first aiders these to be sent to PBHA*

- **ECT.** \$5,000 - Secondary School Tournament.

#### **2. Health and Safety**

**Small Signs.** Double Sided Tape not working. Foam double sided tape to be purchased, Industrial Gun Stapler to be used in the dugouts.

**Lights in Foyer.** These have been replaced.

**Large Signs.** Sponsors Sign replaced. May to follow up with Wade on remaining H & S Signs.

**Broken Window.** This was replaced straight away.

**Rope.** Julie to follow up on rope for netting.

#### **3. Volunteer of the Month.**

Tony Scragg to be nominated. Shanna will follow up with some information.

#### **4. Employee Review.**

This will be completed by the end of July.

## **5. Club that cleans to receive a free training.**

Suggested that teams to complete their umpiring duty and cleaning duty to receive a free training.

- Noted that PBH is not in a financial position to allow for this, with the budget already in a \$20,000 deficit.
- Noted that teams want something tangible back from PBH If they team turns up for their umpiring and their cleaning?

Teams are giving back to Hockey and caring for our asset. Idea to be relooked at next season.

## **6. The Training Times Schedule**

Should teams be able to change times? Could next year we look at swap over at the end of the round?

- Noted that end of season decisions etc don't work as it is dependant on the number of registrations received and times are drawn out of a hat.
- May has brought the trainings earlier during the holidays.
- Let teams know there are some earlier slots during the holidays.
- Noted that other assns all have late night trainings.

## **7. Joint Hockey / Cricket Meeting**

PBH had the 3 monthly meeting with Cricket. Items discussed included:

- Rubbish Removal, Communication, Summer Hockey, Pavilion and Bar

## **8. Code of Conduct**

*Moved that the updated Code of Conduct is adopted. Julie Hollamby/Rachel Johnson. Carried.*

## **9. Sports Nominations**

May to put the information back out to club contacts with a deadline for Friday 7th July.

## **10. Watering 7.30pm**

7.30pm Waters to make a judgement call, checking with the goal keepers.

## **11. Secondary Umpires Fine**

Set for \$50 per game for 1 umpire or less.

## **12. Help with Wednesdays and Saturdays.**

May and Wade have asked for help with Wednesdays and Saturdays. They are unable to always be there and need volunteers to help.

- Penny Scragg helps from 5pm every second Wednesday. Leith to help every other Wednesday. Either May or Wade will remain on these nights.
- Ngaio and David Preddey to help with Saturdays.
- May to send the list of tasks to Huia for Wednesdays.

*Noted that we can not rely on the same volunteers each week.*

## **13. Changing Rooms**

PBH have been contacted by Garrett Blair from the GDC and can not charge for Changing Rooms.

May has asked for clarification on what can be charged for and if a changing room agreement is acceptable.

- The current lease runs from 2009 Until 2019

Wade to follow up on the Toilet cleaning.

## **14. Life Members Board**

Life Members to stay as they are, with no star or symbol noting those who are no longer with us.

PBH to establish new boards that covers Central and NZ Reps, Officials, Volunteers.

## **15. Injured Players**

Injured players are part of the game and can not be accounted for in the fee structure.

- Champion Student. Will receive a partial charge of \$50. *Noted that Julie is opposed to this decision and believes no refunds or discounts should be offered.*

*Moved that from the 3rd of July no more high school refunds or partial payments will be approved. Buck Rogers/Ngaio Haenga. Carried.*

*Moved that no refunds for senior club players will be approved by the association. Dave Mackey/Buck Rogers. Carried*

## **16. Judicial Hearing**

Judiciary Hearing held regarding player conduct and the correct process was completed.

## 17. YMP Women's Complaint Follow Up

A complaint was received from YMP Women. The complaint covered 3 main points.

- **1. Umpires.** What can be done about clubs supplying young and/or inexperienced umpires? Noted that Clubs need to take responsibility for the umpires they supply to the games. Clubs have been asked to supply competent umpires for an umpire's register but this has not happened. Wade to follow up on Community Badge Umpires and Level One Courses. Amber and Jo are available to take sessions with Clubs and offer support for individuals. Other experienced umpires can act as mentors as well.

Suggestions for next year included a umpire fee with a group of umpires trained and paid to umpire games, finding solutions from other associations, setting up umpire registered where umpires are graded, a penalty for supplying an incompetent umpire, incentives to help people want to umpire, regular umpire sessions with a selected group of nominated umpires.

*Clubs need to take responsibility for their umpiring duties and the umpires they supply.*

*Noted that there is no one solution to the umpire problem.*

- **2. Player Conduct.** A Judiciary Hearing was held.
- **3. Restorative Justice.** PBH recommend if YMP want to have a mediation meeting with Paikea that they approach Sport Gisborne as a neutral mediator.

*Wade to follow up with the community badge people from last time as well as the Level One Process.*

## 18. Bar and Canteen.

The bar is closing early friday and saturday. Teams are not supporting the bar.

PBH are aiming on the Bar and Canteen making a profit of \$25,000, its currently sitting at 4,000.

- There have been no Quiz Nights so far this year.
- Suggested that Thursday Games be moved to Saturday and deferrals, rainouts etc on Thursdays.

Suggested that PBH trials three 'big game days'

- Start at 12.30, 2.15, 4pm, 5.45, 7.30

The Draft Draw approved for the next two weeks. May to send this out in PBH News.

Wade to send out amended draft draw to Committee for the remainder of the draw, including 'big game days.

May and Wade to outline the Semis format for each grade.

**19. PBCA Meeting Request.**

Request for meeting on Thursday 6th July approved.

**20. Restorative Justice.**

A young hockey player approved to complete his community hours at hockey.

- Cleaning inside and outside or helping on Wednesday Nights or a combination of both to be suggested.
- Julie Hollamby and Josie Morete to supervise.
- PBH would look at other cases on a case by case basis.

**21. Te Hapara School**

Pavilion available for the 22nd of September. PBH would run the bar, with the hire fee waived. Any damage would be at Te Hapara School's expense.

**22. 15th and 22nd July Canteen**

Helpers for the canteen needed for these dates, from 1pm. May to post on facebook.

**Meeting Closed. Next Meeting Monday 31st July 2017 HBR 6pm.**